

EMCS

# Netport 4

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A Brief How-To Guide

## Logging On

You will first need to open your web browser. From there please go to <https://www.emcs-netport.com>

This will direct you to the below screen.



Welcome to . Please provide a valid User ID and password. This Intranet Site is being monitored, and anyone attempting to gain unauthorised access to this site will be prosecuted under UK and International Law. If you are not a current user of , please contact Emcs.

**Web User Logon**

User ID

Password

Please note you will still require a certificate to use the Netport website.

Once logged in to Netport, you will be presented with the summary screen, this quickly shows you all your sites.

[Home](#) [Sites](#) [Help](#) [Log off](#)



Emcs welcomes [Karl](#) to .

If you have any difficulties using the system, or have any queries, please contact Emcs on .

You may also send an email to the [System Administrator](#) .

**Total Site Records : 25/02/2011 00:43**

224 Total Site Records

116 Total Commissioned Sites

105 Total Sites Awaiting Commissioning

3 Total Sites Decommissioned

**Current Statuses : 25/02/2011 00:49**

35 Currently Unrestored

0 Currently In Alarm Queue

34 Currently On Test

13 Currently In Line Fault

0 Missing Transmitter Tests

1 Missing System Tests

**Activity Last 24 Hours : 25/02/2011 00:43**

7 Changes to records

1 Alarms

1 Troubles

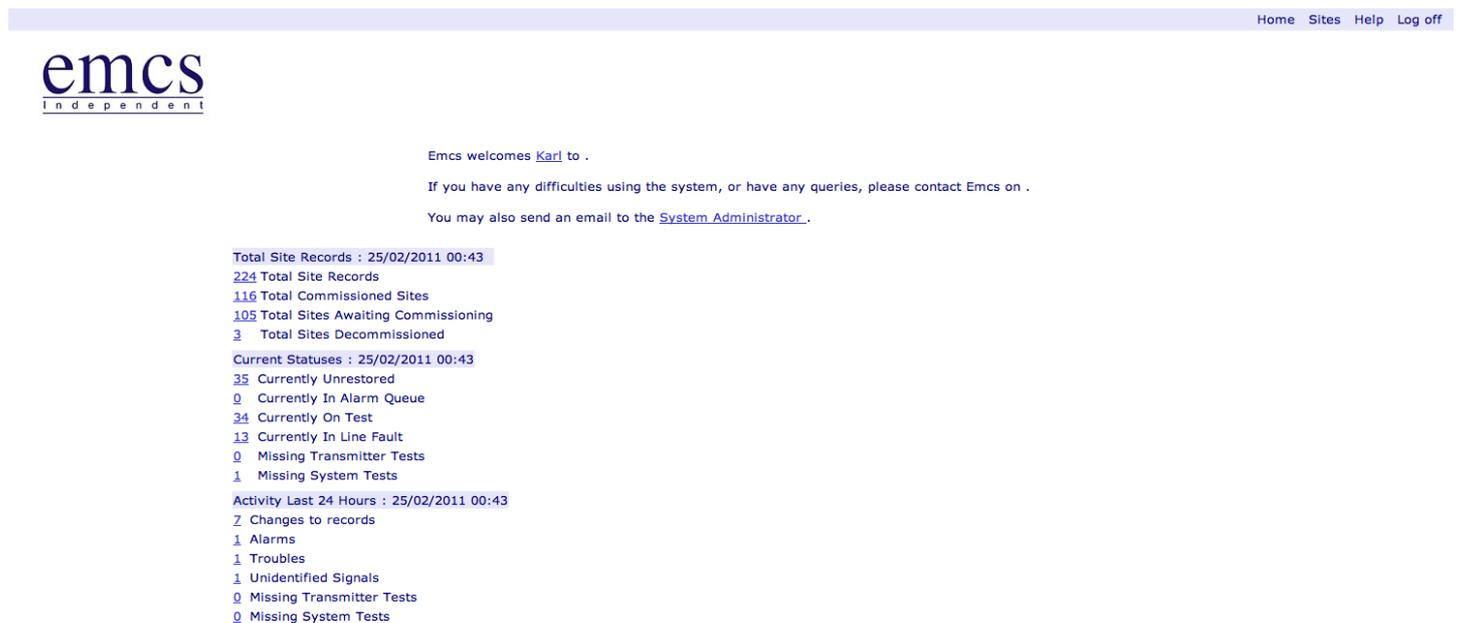
1 Unidentified Signals

0 Missing Transmitter Tests

0 Missing System Tests

## Searching For A Site

To search for a site you will need to select sites. This can be found on the top right hand side of your screen.



Home Sites Help Log off

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I n d e p e n d e n t

Emcs welcomes [Karl](#) to .

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Total Site Records : 25/02/2011 00:43  
224 Total Site Records  
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Current Statuses : 25/02/2011 00:43  
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0 Missing Transmitter Tests  
1 Missing System Tests

Activity Last 24 Hours : 25/02/2011 00:43  
7 Changes to records  
1 Alarms  
1 Troubles  
1 Unidentified Signals  
0 Missing Transmitter Tests  
0 Missing System Tests

Selecting this will open up the next screen,



Home Sites Help Log off

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**Search for sites:**

Contract Number  Contains   Commissioned Only  Templates Only

No data has been found yet.  
Select the field to search on, the type of search and enter some criteria in the fields above.

On this screen you have different options to search for a site. Clicking on the search button without any other details will bring up all sites.

The below screen is from searching for sites contain part of a chip number. This function is very useful for new sites where you may not always know the full chip number. You can select various search fields i.e. Site name, address, postcode and also the site password.



Search for sites:

Contract Number  Contains  9999  Commissioned Only  Templates Only

Records: 1 to 19 of 19 (Maximum record limit is 1000)

Page: 1

Contract	Site Name	Address
63009999	0115 Receiver Test Location	
03009999	EMCS GSat LWS Test Unit	Waterside House, Tissington Close, Chilwell, Nottingham, Nottinghamshire, NG9 6QG
07009999	EMCS TEST SITE	
06009999	FREECOMGP RECEIVER RECORD	
55009999	Kings Lodge Nottingham(NG9 6QG)	Kings Lodge, Robinson Court, Chilwell, Nottingham, Nottinghamshire, NG9 6QG
63099999	KW Test Chip	
66099999	KW Test Chip	
010099999	KW Test Chip	
00099999	KW Test Site	
02100999999	LS Telematics Receiver Record	
22009999	Mark Hewerdine	81 stamford rd, wilford, Nottingham, Nottinghamshire, NG3 7AP
68009999	Receiver Test Location	
02009999	Risco Agility/Prosys Test Record	
99999999	Supervisor Message	
05009999	Test Account	road
62009999	TEST LOCATION	Big Walk Way
00009999	Test Record	
66009999	TEST RECORD 11	
08009999	Visonic Test Record	

You can now double-click on the result to which will take you to your site.

General Tab



General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | ARC Defined | History | URNs

<p><b>Set Status</b> Unknown</p> <p><b>Line Status</b> Line OK 01/12/2009 14:57</p> <p><b>Alarm Status</b> In Alarm 19/11/2009 11:11</p> <p><b>Test Status</b> Permanently On-Test</p> <p><b>Commissioned</b></p> <hr/> <p><b>Installer</b> STAFF AND DEMO</p> <p>Branch</p> <p>Link Account</p> <p>Customer Group Not Set</p> <p>Key Service</p> <p>Audible Alarm</p> <p>Template Site</p>	<p>Site Name <input type="text" value="EMCS TEST SITE"/></p> <p>Contract <input type="text" value="07009999"/></p> <p>User Ref <input type="text"/></p> <p>Duress Code <input type="text" value="4321"/></p> <p>Password <input type="text" value="1234"/></p> <p>Premise Type <input type="text" value="Commercial"/></p>	<p><b>Site Address</b>   Correspondence</p> <div style="border: 1px solid black; height: 50px; width: 100%;"></div> <p>Telephone <input type="text"/></p> <p>Email <input type="text"/></p> <p>Site Notes</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
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To edit the site details you need to click on the button next to the address (when mouse is over it will read edit) Clicking on this will result in a new window opening.



General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | ARC Defined | History | URNs

<p><b>Set Status</b> Unknown</p> <p><b>Line Status</b> Line OK 01/12/2009 14:57</p> <p><b>Alarm Status</b> In Alarm 19/11/2009 11:11</p> <p><b>Test Status</b> Permanently On-Test</p> <p><b>Commissioned</b></p> <hr/> <p><b>Installer</b> STAFF AND DEMO</p> <p>Branch</p> <p>Link Account</p> <p>Customer Group Not Set</p> <p>Key Service</p> <p>Audible Alarm</p> <p>Template Site</p>	<p>Site Name <input type="text" value="EMCS"/></p> <p>Contract <input type="text" value="07009"/></p> <p>User Ref <input type="text"/></p> <p>Duress Code <input type="text" value="4321"/></p> <p>Password <input type="text" value="1234"/></p> <p>Premise Type <input type="text" value="Comr"/></p>	<p><b>Address Details</b></p> <p>Country <input type="text" value="United Kingdom"/></p> <p>Post Code <input type="text"/></p> <p>County <input type="text" value="&lt;select&gt;"/></p> <p>Town/City <input type="text" value="&lt;select&gt;"/></p> <p>Street <input type="text"/></p> <p>Street <input type="text"/></p> <p>Copy to the correspondence address: <input checked="" type="checkbox"/></p> <p style="text-align: center;"> <input type="button" value="OK"/> <input type="button" value="Cancel"/> </p>	<p><b>Site Address</b>   Correspondence</p> <div style="border: 1px solid black; height: 50px; width: 100%;"></div> <p>Telephone <input type="text"/></p> <p>Email <input type="text"/></p> <p>Site Notes</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
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**PLEASE NOTE** Entering a postcode in the box above will only search our internal database for addresses that may match. We would always advise contacting royal mail to ensure the postcode is correct.

## Key holder Tab

This next section is focused on the Key holder's section of Netport.

EMCS TEST SITE (07009999) [1] Home Sites Help Log off

**emcs**  
Independent

General | **Keyholders** | Site Tel. No.'s | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | ARC Defined | History | URNs

**Set Status**  
Unknown  
Line Status  
01/12/2009 14:57  
Line OK  
Alarm Status  
In Alarm  
19/11/2009 11:11  
Test Status  
Permanently On-Test  
Commissioned

**Installer**  
STAFF AND DEMO  
Branch  
Link Account  
Customer Group  
Not Set  
Key Service  
Audible Alarm  
Template Site

Groups				Contacts					
Group	Area	Edit	Del	Name	Numbers	Priority	Group	Edit	Del
<All Contacts>				K/H 1		01	1		
1 - Main Key Holder Group	All areas			K/H 2		02	1		
				test	T:12345	03	1		

General | Availability | Notes

Contact Name	<input type="text"/>	Telephone 2	<input type="text"/>	Key Holder	<input type="checkbox"/>
Telephone 1	<input type="text"/>	Password	<input type="text"/>		
Telephone 3	<input type="text"/>	Duress Code	<input type="text"/>		
Pager Number	<input type="text"/>	Panel User number	<input type="text"/>		
Pager Window	<input type="text"/>	Global Contact	<input type="checkbox"/>		
Email	<input type="text"/>				

Add Contact | Global Contact Update | Cancel

The above screen shows the Customer Contact tab, this is where you add/edit Key holder details for your site. To edit a Key Holder you select edit on the right hand side.

EMCS TEST SITE (07009999) [1] Home Sites Help Log off

**emcs**  
Independent

General | **Keyholders** | Site Tel. No.'s | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | ARC Defined | History | URNs

**Set Status**  
Unknown  
Line Status  
01/12/2009 14:57  
Line OK  
Alarm Status  
In Alarm  
19/11/2009 11:11  
Test Status  
Permanently On-Test  
Commissioned

**Installer**  
STAFF AND DEMO  
Branch  
Link Account  
Customer Group  
Not Set  
Key Service  
Audible Alarm  
Template Site

Groups				Contacts					
Group	Area	Edit	Del	Name	Numbers	Priority	Group	Edit	Del
<All Contacts>				K/H 1		01	1		
1 - Main Key Holder Group	All areas			K/H 2		02	1		
				test	T:12345	03	1		

General | Availability | Notes

Contact Name	<input type="text" value="K/H 1"/>	Telephone 2	<input type="text"/>	Key Holder	<input checked="" type="checkbox"/>
Telephone 1	<input type="text"/>	Password	<input type="text"/>		
Telephone 3	<input type="text"/>	Duress Code	<input type="text"/>		
Pager Number	<input type="text"/>	Panel User number	<input type="text"/>		
Pager Window	<input type="text"/>	Global Contact	<input type="checkbox"/>		
Email	<input type="text"/>				

Add Contact | Global Contact Update | Cancel

After you have clicked edit for a Key holder the boxes at the bottom of the screen are no longer greyed out. You can now update details as required. Always ensure you finish by pressing the update button located on the bottom right of the screen.

Clicking on the availability tab presents you with options to insert schedules for key holders based on time and date variations.

The screenshot shows the 'Availability' tab selected. At the top, there are three tabs: 'General', 'Availability', and 'Notes'. Below the tabs, the text reads 'This person is normally' followed by a dropdown menu set to 'Available'. Underneath, it says 'EXCEPT between these dates and times:' followed by a table with two columns: 'Date From' and 'Date To'. To the right of this table are 'Add' and 'Delete' buttons. Further right, the text reads 'At all other times this person:' followed by a dropdown menu set to 'can be contacted at all times'. Below this are two rows of time selection: 'Weekday: From: [ ] To: [ ]' and 'Weekend: From: [ ] To: [ ]'. At the bottom right of the form are 'Update' and 'Cancel' buttons.

The next tab is the Notes tab. This can be used to provide us with special information particular to that key holder, a good example being we need to quote a password to the key holder to verify ourselves to them also as they do us.

The screenshot shows the 'Notes' tab selected. At the top, there are three tabs: 'General', 'Availability', and 'Notes'. Below the tabs is a large, empty text area for entering notes. At the bottom right of the form are 'Update' and 'Cancel' buttons.

## Site Telephone Tab

This tab enables you to update the main site telephone number. The edit option also allows you to (if required) set times we can contact this number using the availability tab. Once you click on the edit icon you can update as required. Please ensure you finish by pressing the update button in the bottom right of the screen.

EMCS TEST SITE (07009999) Home Sites Help Log off



General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | ARC Defined | History | URNs

Set Status

Unknown

Line Status

Line OK

01/12/2009 14:57

Alarm Status

In Alarm

19/11/2009 11:11

Test Status

Permanently On-Test

Commissioned

**Site Contacts**

Description	Phone Number	Areas	Edit
MAIN SITE	0115 900 6666		

General | **Availability**

Description:  Phone Number:

The availability tab is useful for adding temporary numbers and also ensuring we call at correct times.

General | **Availability**

Availability Status:

Every Day:       Between entered dates:

Dates: From  ... To  ...

Times: From  To

## Special Instructions Tab

The below screen shot shows us the special instruction tab. This section enables you to add any required extra information for particular sites or individual channels. You have the ability to choose if the instruction is temporary or permanent and the timing of this also.

General Availability

Availability Status  From: Date  ... Time   
To: Date  ... Time

Update Cancel

You can start by choosing the level drop down box. You will be presented with three options, site, area and event. Once you have selected which you require the box next to this will change to assign to i.e. event. You can now click this and it will open a box on the screen for you to assign instruction to.



- Set Status
- Unknown
- Line Status
- Line OK
- 01/12/2009 14:57
- Alarm Status
- In Alarm
- 19/11/2009 11:11
- Test Status
- Permanently On-Test
- Commissioned
- Installer
- STAFF AND DEMO
- Branch
- Link Account
- Customer Group
- Not Set
- Key Service
- Audible Alarm
- Template Site

Special Instructions		
Instruction	Edit	Delete
Test		
ignore all		

General Availability

Instruction

Telephone

Add Update Cancel

Once you have added all detail please ensure you select the save button the bottom right of the screen.

## Transmitter Tab

The transmitter tab enables you to see various details of the site. The details given are dependant on the site type.

For Intruder and Fire alarms you can see the telephone number (Redcare & Dualcom) you can also see the date the site was enabled along with the monitoring type.

For CCTV sites you are able to see the telephone number of an ISDN site and the I.P address of I.P camera systems along with user name we use to dial in.

The below screen print is of a Digicom.

0115 Receiver Test Location (63009999) [ ] Home Sites Help Log off

**emcs**  
i n d e p e n d e n t

General | Keyholders | Site Tel. No's | Special Instructions | **Transmitters** | Areas | Agencies | Zones and Alarms | User Defined | History | URNs

**Set Status**  
Unknown

**Line Status**  
Line OK  
11/05/2009 11:41

**Alarm Status**  
Unknown

**Test Status**  
Permanently On-Test

**Commissioned**

**Installer**  
STAFF AND DEMO

**Branch**

**Link Account**

**Customer Group**  
Not Set

**Key Service**

**Audible Alarm**

**Template Site**

### Transmitters

ID	Name
1	Digicom - 9999

Type:

Signalling ID:

ID:  (ddd:dd:dddddd)

Monitoring Service:

Panel Password:

Alarm Telno:

Network Address 2:

Enabled Date:  ...

Exp.Enable Date:  ...

Connect Date:  ...

Termination Date:  ...

Test Start Date:  ...

Test Interval:  select

**Line Status**  
Line OK  
11/05/2009 11:41

**Land Line Status**  
Line OK  
11/05/2009 11:41

**Alarm Status**

**First Signal**  
21/03/2003 20:03

**Last Signal**  
11/11/2010 10:52

**Runaway Status**

## Area Tab

This tab enables you to view/edit areas that have been setup on the site. You can rename them if required. On this page you can also set the Remote Reset type for the site/area. This is a very helpful tool as can cut out making calls to our control room to amend/setup and even issue Remote Resets. The Remote Reset is a drop down box this will expand once you click on it. For help on issuing a Remote Reset please see the History section.

EMCS TEST SITE (07009999) Home Sites Help Log off

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General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | **Areas** | Agencies | Zones and Alarms | User Defined | History | URNs **On Test**

Set Status	Areas	Area Details						
Unknown	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Area</th> <th>Description</th> <th>Edit</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Area 1</td> <td style="text-align: center;">E</td> </tr> </tbody> </table>	Area	Description	Edit	1	Area 1	E	Description: <input type="text" value="Area 1"/> Address: <input type="text"/>  Remote Reset Type: <input type="text" value="Galaxy"/>
Area	Description	Edit						
1	Area 1	E						
Line Status: 01/12/2009 14:57 Alarm Status: In Alarm 19/11/2009 11:11 Test Status: Permanently On-Test Commissioned		Area Set Status: Unknown <None> Alarm Status: In Alarm 19/11/2009 11:11 Schedule Status: Normal Schedule						
Installer: STAFF AND DEMO Branch: Link Account: Customer Group: Not Set Key Service: Audible Alarm: Template Site:								

## Agencies Tab

This tab enables you to view the Police, Fire and medical agencies setup for the site.



General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | **Agencies** | Zones and Alarms | ARC Defined | History | URNs

Set Status Unknown	<b>Agencies</b>
Line Status 01/12/2009 14:57	Police Training Police ENGLAND
Alarm Status In Alarm 19/11/2009 11:11	Fire <None Set>
Test Status Permanently On-Test	Medical <None Set>
Commissioned	

Installer STAFF AND DEMO	<b>General Agencies</b>								
Branch	Name	Status	From: Date	Time	To: Date	Time	Areas	Edit	Action
Link Account									
Customer Group									
Not Set									
Key Service									
Audible Alarm									
Template Site									

ADD

You can add General Agencies by pressing the add button. This will present you with a pop up box with Agencies listed. If the agency is not in the list you will need to send the details to [admin@emcs.co.uk](mailto:admin@emcs.co.uk) and they will add them for you.



The above picture shows the adding tab.

Once a general agency has been added they are presented in the General agencies box

<b>General Agencies</b>									
Name	Status	From: Date	Time	To: Date	Time	Areas	Edit	Action	
Steve TEST	Permanent								

ADD

## Zones and Alarms Tab

This tab provides you the ability to edit actions for the alarm channels you have programmed through.



General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | Agencies | **Zones and Alarms** | ARC Defined | History | URNs

Set Status
Unknown
Line Status
Line OK
01/12/2009 14:57
Alarm Status
In Alarm
19/11/2009 11:11
Test Status
Permanently On-Test
Commissioned

Installer
STAFF AND DEMO
Branch
Link Account
Customer Group
Not Set
Key Service
Audible Alarm
Template Site

Zone Programming					Zone in alarm : <span style="color: red;">■</span>	
Zone	Trans	Area	Alarm Event	Restore Event	Description	Edit
1	1	1	1 - Fire	9 - Restore		
2	1	1	2 - Personal Attack	9 - Restore		
3	1	1	7 - Intruder(ABO BY OPN)	9 - Restore		
4	1	1	102 - Open	108 - Close		
5	1	1	493 - Zone Omit	9 - Restore		
7	1	1	388 - Confirmed Intruder	9 - Restore		
8	1	1	139 - Mains Failure	138 - Mains OK		
9	1	1	90 - TEST SIGNAL	9 - Restore		
10	1	1	198 - Low Battery	136 - Battery OK		
80	1	1	137 - Battery Failure	136 - Battery OK		
999	1	1	999 - ADMIN ATTENTION	9 - Restore	F.A.O Installer Office	

Alarm Responses						
			2 - Personal Attack			
			7 - Intruder(ABO BY OPN)			
			1 - Fire			
			137 - Battery Failure			
			493 - Zone Omit			
			139 - Mains Failure			
			198 - Low Battery			
			388 - Confirmed Intruder			

General	Set Actions	Unset Actions
Zone	<input type="text" value="1"/>	Description <input type="text"/>
Transmitter	<input type="text" value="1 - Digicom"/>	Alarm Event <input type="text" value="Fire - 1"/>
Area	<input type="text" value="1 - Area 1"/>	Restore Event <input type="text" value="Restore - 9"/>
PTZ	<input type="checkbox"/>	First Signal 23/02/2011 18:00
Status	In Alarm	

The zone programming has to be programmed to define what the alarm actions are to be, and what URNs are to be quoted when passing to the emergency services. You would use this section when you have multiple channels i.e. intruder alarms that are in the same building that require a different action plan.

Zone Programming					Zone in alarm : <span style="color: red;">■</span>	
Zone	Trans	Area	Alarm Event	Restore Event	Description	Edit
1	1	1	1 - Fire	9 - Restore		
2	1	1	2 - Personal Attack	9 - Restore		
3	1	1	7 - Intruder(ABO BY OPN)	9 - Restore		
4	1	1	102 - Open	108 - Close		
5	1	1	493 - Zone Omit	9 - Restore		
7	1	1	388 - Confirmed Intruder	9 - Restore		
8	1	1	139 - Mains Failure	138 - Mains OK		
9	1	1	90 - TEST SIGNAL	9 - Restore		
10	1	1	198 - Low Battery	136 - Battery OK		
80	1	1	137 - Battery Failure	136 - Battery OK		
999	1	1	999 - ADMIN ATTENTION	9 - Restore	F.A.O Installer Office	

The top part of this table defines the zones or channels on the system this is the same as the transmitter tab was on Netport 3. It is possible to edit the activation (alarm) event should be for each zone or channel.

Most commonly used would be the Alarm responses located below.

### Alarm Responses

		2 - Personal Attack			
		<b>7 - Intruder(ABO BY OPN)</b>			
		1 - Fire			
		137 - Battery Failure			
		493 - Zone Omit			
		139 - Mains Failure			
		198 - Low Battery			
		388 - Confirmed Intruder			

You would select the edit button located on the right hand side. This is where you select what actions are required for the chosen alarm. We have Set and Unset Actions

General | **Set Actions** | Unset Actions

Special Instructions - Test  
Special Instructions - ignore all  
Police - Training Police ENGLAND  
General Agency - Steve TEST

Linked	Action	Contact Method	URN
1	Site - MAIN SITE	Operator	*Not Set*
1	Key-Holders - Main Key Holder Group	Operator	*Not Set*

Information Update Cancel

General | **Set Actions** | Unset Actions

Special Instructions - Test  
Special Instructions - ignore all  
Police - Training Police ENGLAND  
General Agency - Steve TEST

Linked	Action	Contact Method	URN
1	Site - MAIN SITE	Operator	*Not Set*
1	Key-Holders - Main Key Holder Group	Operator	*Not Set*

Information Update Cancel

To view any special instruction of information page, you first select the one required then press the information button located on the bottom left. This will then open a text box.

General | **Action Information**

Special Instructions - ignore all

Contact Method	URN
Operator	*Not Set*
Operator	*Not Set*

Information Update Cancel

Please ensure for sites that have no open/close you keep both tabs mirrored.

## ARC Defined Tab

This section is for use of EMCS, it is a field we use to store information such as requests to ignore channels. It is a quick view system.

**User Defined Fields**

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

**User Defined Dates**

1.		...
2.		...
3.		...
4.		...
5.		...
6.		...
7.		...
8.		...

**User Defined Comments**

1.		5.	
2.		6.	
3.		7.	
4.		8.	

History Tab

In Netport we provide tools to search and display event history. A full audit trail of all signals received, alarm actions taken, test status changes and data edits is kept on the system and all of these can be displayed using this system.



General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | ARC Defined | History | URNs

Event Filter | Event Summary | Event Detail

**Interval**

Range: Last 24 Hours

From Date: 23/02/2011

From Time: 23:45

To Date: 24/02/2011

To Time: 23:59

**Type of Event**

All Events

Apply Filter

Set Status: Unknown  
Line Status: 01/12/2009 14:57  
Alarm Status: In Alarm 19/11/2009 11:11  
Test Status: Permanently On-Test  
Commissioned

Installer: STAFF AND DEMO  
Branch  
Link Account  
Customer Group  
Not Set  
Key Service  
Audible Alarm  
Template Site

You can search site history by date, event type and area. It is also possible to see all events except a particular category. With the history function you are able to view/download CCTV images from any CCTV sites you have connected to EMCS. You also have the ability to listen/download to audio recordings from any Lone worker solutions we offer also. Below is the history of a CCTV site; Alarms are clearly visible with the red highlight. You can now double click on the alarm.

Emcs DM Site (88004291) [Waterside House, Tissington Close, Chilwell, Nottingham... NG9 6QC] Home Sites Reports Settings Help Log off

emcs independent

General | Customer Contacts | Site Contacts | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | User Defined | History | URNs

Event Filter | Event Summary | Event Detail

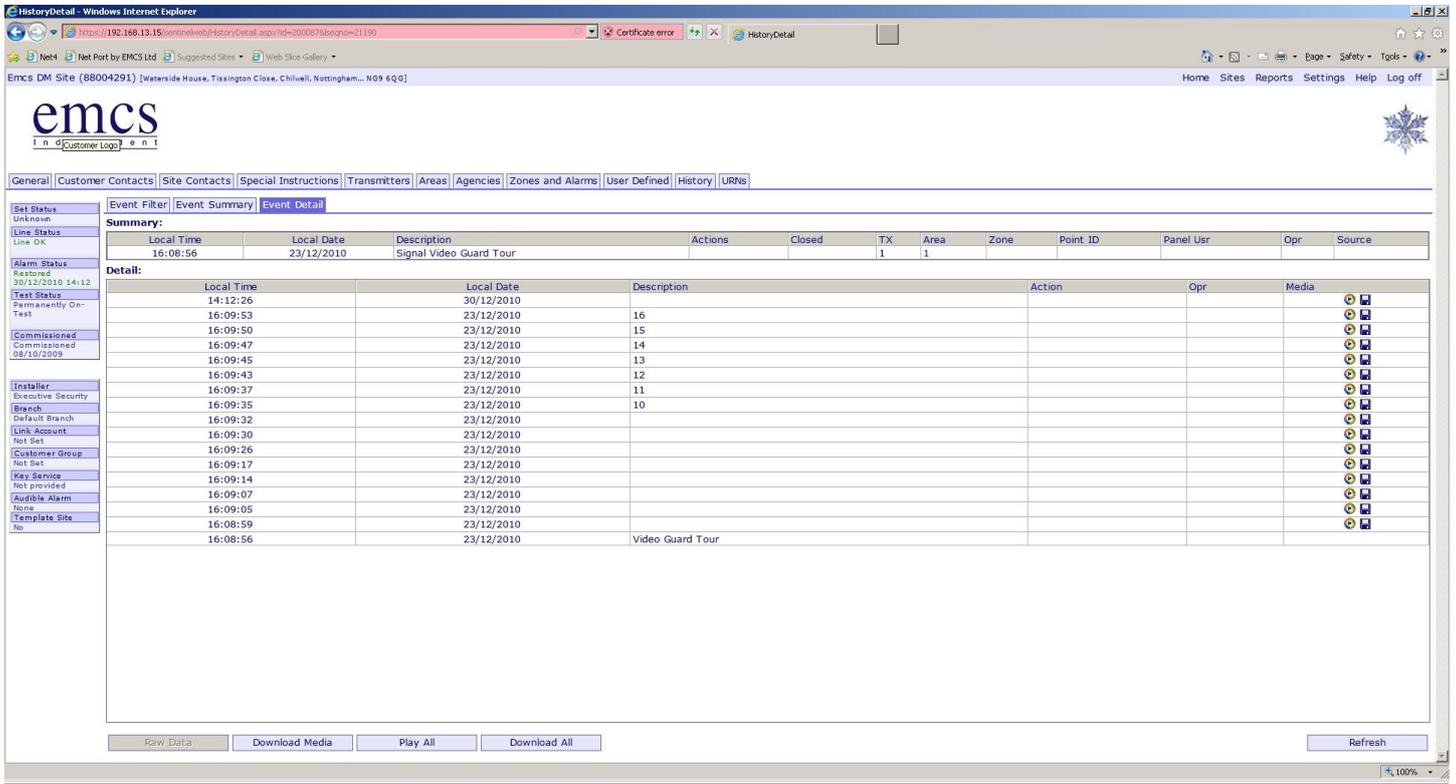
Records: 41 to 60 of 172 (Maximum record limit is 1000) Page: [Prev](#) [1](#), [2](#), [3](#), [4](#), [5](#), [6](#), [7](#), [8](#) [Next](#)

Date	Description	Actions	Closed	TX	Area	Zone	PointID	Panel Usr	Opr
14/01/2011 11:40:28	Customer record read for editing (Oper)								RL
10/01/2011 11:06:20	Signal CCTV Picture received			1	1	3	T:1 A:1 Z:3(3)		
10/01/2011 11:05:47	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 11:05:23	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 11:04:44	Signal CCTV Picture received			1	1	3	T:1 A:1 Z:3(3)		
10/01/2011 11:04:43	Alarm CCTV Picture received		Opr: 11:06:29	1	1	15	T:1 A:1 Z:15(15)		JTP
10/01/2011 11:02:33	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 11:00:49	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 11:00:35	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:59:46	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:58:29	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:57:32	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:56:42	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:56:02	Signal CCTV Picture received			1	1	3	T:1 A:1 Z:3(3)		
10/01/2011 10:55:55	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:55:42	Alarm CCTV Picture received		Opr: 11:03:03	1	1	3	T:1 A:1 Z:3(3)		JTP
10/01/2011 10:54:05	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:53:53	Signal CCTV Picture received			1	1	3	T:1 A:1 Z:3(3)		
10/01/2011 10:52:43	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		
10/01/2011 10:52:25	Signal CCTV Picture received			1	1	15	T:1 A:1 Z:15(15)		

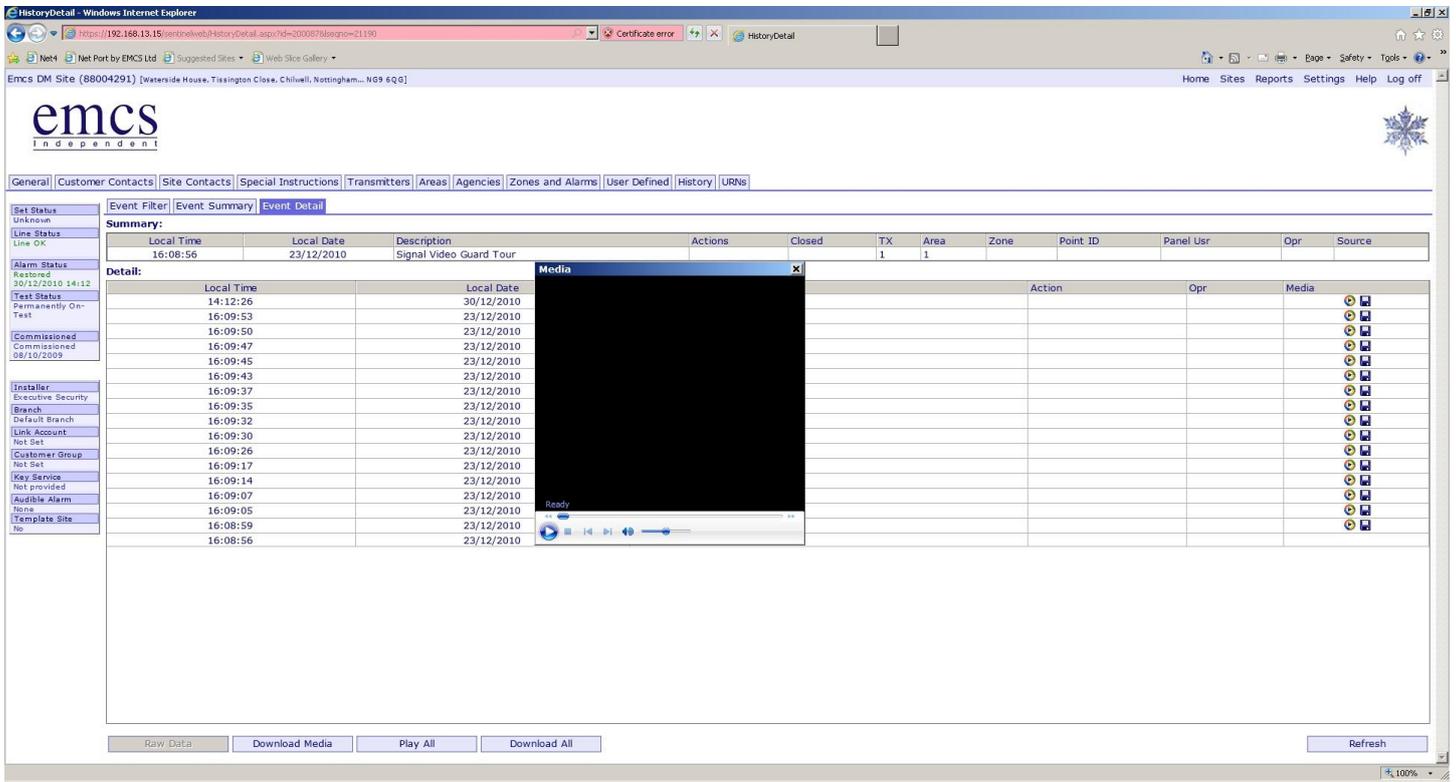
Comment Cause Reset Alarm No Signal Rese Quick Edit Refresh

Set Status: Unknown  
Line Status: Line OK  
Alarm Status: Restored 23/02/2011 13:44  
Test Status: Not On-Test  
Commissioned: Commissioned 08/10/2009

Installer: Adpro Securities  
Branch: Default Branch  
Link Account: Not Set  
Customer Group: Not Set  
Key Service: Not provided  
Audible Alarm: None  
Template Site: No



Below is a screen shot showing the box that appears if you click on the Windows Media Icon on the right hand side (located next to the disk icon) It opens up Media player to replay the video file. You can also choose to download the video file by clicking on the disk icon; this will be downloaded to your chosen location as a zip file.



You also have the ability to see the raw data as per the screen shot below. This shows you the information we received  
EMCS Netport 4 Guide

in its raw format. It shows system type, set status, alarm channel and name along with the I.P address. The data will vary on system type.

**Raw Data** x

**Raw Data for event:**

Date	Type	Src-ID	Description
10/01/2011 10:34:05	DM	DedicatedMicros	Site-Id: 004291 Arc-ID: 4291 System-Status: System Unset at 00:00:00 on 06-01-2011 Local-IP: 192.168.10.220 NAT-IP: 192.168.10.220 NAT-Port: 80 Activating-Channel: 15 Response-images: 1 Response-Area: VMD Car Park Rec-Index: 10:33:42 on 10-01-2011 Alarm-

**Raw Data:** Rows retrieved: 39

Date	Type	Src-ID	Description
10/01/2011 10:26:03	DM	DedicatedMicros	Site-Id: A10911029001 Arc-ID: 2327 System-Status:  Local-IP: 192.168.0.108 NAT-IP: 109.170.183.167 NAT-Port: 80 Activating-Channel: 1 Activating-Detector: 1 preset 1 Response-Images: 1,1 Response-Area: Alarm 1 Response-Level: YELLOW Rec-Index: 10:27:15 o
10/01/2011 10:26:07	DM	DedicatedMicros	Site-Id: A10911029001 Arc-ID: 2327 System-Status:  Local-IP: 192.168.0.108 NAT-IP: 109.170.183.167 NAT-Port: 80 Activating-Channel: 1 Activating-Detector: 3 preset 5 Response-Images: 1,1 Response-Area: Alarm 3 Response-Level: YELLOW Rec-Index: 10:27:20 o
10/01/2011 10:26:40	DM	DedicatedMicros	Site-Id: A10911029001 Arc-ID: 2327 System-Status:  Local-IP: 192.168.0.108 NAT-IP: 109.170.183.167 NAT-Port: 80 Activating-Channel: 1 Activating-Detector: 1 preset 1 Response-Images:

From: Date  ... Time  Type  Src-ID

To: Date  ... Time   Last 10 minutes

### Placing a Site on Test

Placing a site on test is now a lot more refined allowing much easier control. To place a site on test you press the test status, this is located on each page on the left hand side.

<b>Set Status</b> Unknown
<b>Line Status</b> Line OK 01/12/2009 14:57
<b>Alarm Status</b> In Alarm 19/11/2009 11:11
<b>Test Status</b> Permanently On-Test
<b>Commissioned</b>

<b>Installer</b> STAFF AND DEMO
<b>Branch</b>
<b>Link Account</b>
<b>Customer Group</b> Not Set
<b>Key Service</b>
<b>Audible Alarm</b>
<b>Template Site</b>

Once you have pressed this you are then presented with the next screen.

0115 Receiver Test Location (63009999) {} Home Sites Help Log off

**emcs**  
I n d e p e n d e n t

General | Keyholders | Site Tel. No's | Special Instructions | Transmitters | Areas | Agencies | Zones and Alarms | User Defined | History | URNs

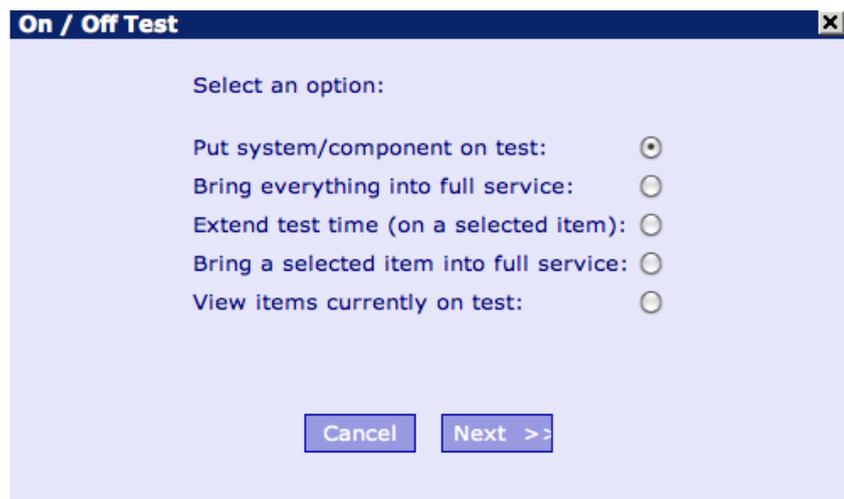
<b>Set Status</b> Unknown	<b>On / Off Test</b> <span style="float: right;">x</span>	<b>Site Address</b>   <b>Correspondence</b>
<b>Line Status</b> Line OK 11/05/2009 11:41		
<b>Alarm Status</b> Unknown	Select an option:	
<b>Test Status</b> Permanently On-Test	Put system/component on test: <input type="radio"/>	
<b>Commissioned</b>	Bring everything into full service: <input type="radio"/>	
	Extend test time (on a selected item): <input type="radio"/>	
	Bring a selected item into full service: <input type="radio"/>	
	View items currently on test: <input type="radio"/>	
	<input type="button" value="Cancel"/> <input type="button" value="Next &gt;"/>	

Telephone

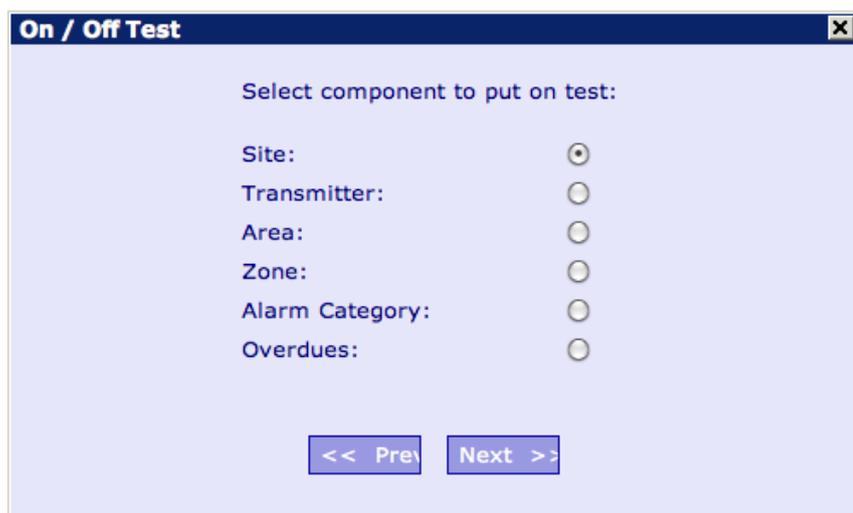
Email

Site Notes

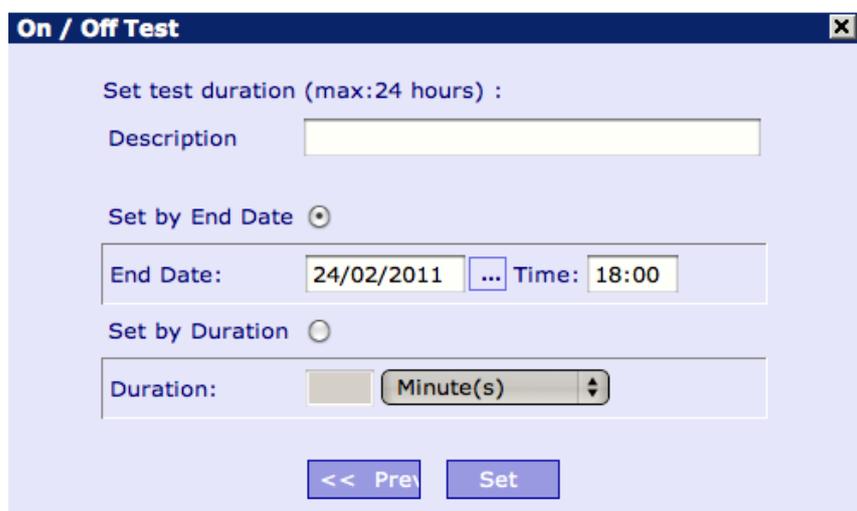
You must then select an option from this box and click next



The next screen then prompts which part you would like on test/ back in service. Again select as required and click next.



You are now asked to enter the duration (if placing on test) you can select a date and time or choose the duration in hours or minutes. Once entered continue by pressing the set button.



You have now placed the system on test; this can be clearly indicated by the “on test” logo in the top right corner.



- General
- Keyholders
- Site Tel. No's
- Special Instructions
- Transmitters
- Areas
- Agencies
- Zones and Alarms
- User Defined
- History
- URNs

On Test

- Set Status
- Unknown
- Line Status
- Line OK
- 01/12/2009 14:57
- Alarm Status
- In Alarm
- 19/11/2009 11:11
- Test Status
- Permanently On-Test
- Commissioned

- Installer
- STAFF AND DEMO
- Branch
- Link Account
- Customer Group
- Not Set
- Key Service
- Audible Alarm
- Template Site

Site Name

Contract

User Ref

Duress Code

Password

Premise Type

Site Address

Correspondence

Telephone

Email

Site Notes

# Reports

We have now changed the way reports are run on the new Netport system. To run reports you go to the top right of the screen and select Reports.

Home Sites Reports Help Log off



This will open up the reports sections as below

The screenshot shows the EMCS Reports interface. On the left, there is a tree view under the heading 'Reports' with three main categories: 'EMCS Event Reports', 'Event Reports', and 'Site Record Reports'. The 'Event Reports' category is expanded, showing a list of reports such as 'Alarm Incident Summary Report', 'All Events Report', and 'Open and Close Events'. On the right, there are two tabs: 'Report Criteria' and 'Report Output'. The 'Report Criteria' tab is active, displaying the message 'No report selected.'

All the reports that you can run are presented down the left of the screen. To select a report you just click on the title and this will load up the criteria screen on the right of the screen.



The screenshot shows the EMCS Reports interface with the 'Open and Close Events (DR)' report selected in the left-hand list. The 'Report Criteria' tab is active, displaying a configuration screen for the selected report. The configuration includes several parameters: 'Parameter: 6 Contract Number' with a text input field; 'Parameter: 7 Date Range' with a dropdown menu set to 'Last Month'; 'Parameter: 9 Event Category' with an 'Enter Item:' dropdown set to 'Asset Tracking' and a 'Selected:' list box containing 'Open/Close signals'; 'Parameter: 10 Panel User Detail' with 'Yes' and 'No' radio buttons, where 'No' is selected; 'Parameter: 11 Page Breaks' with 'Yes' and 'No' radio buttons, where 'No' is selected; and 'Parameter: 14 Report Title' with a text input field.

You will then need to fill in the fields down the right of the page they are:

Contract Number = Chip Number

Date Range = Calendar and time options (both must be inputted)

Event Category = you will already have the required selected events selected by the report type.

Panel User Detail = Option to see what user unset/set alarm (if we receive the information)

Page Breaks = Breaks all the reports on to separate pages (good for NSI & False alarms for sites)

Report Title = you can choose the title to be printed on the top of your report

Parameter: 14 Report Title

Report format:  Report destination:

Notify when No Data: Yes  No

Report Format = There are two options – Default (sends as a PDF) Crystal Report (you require the crystal reports program installed for this options)

Report Destination – Online – this opens the report in a new window for you to view or choose file and save as if needed to save or send to a customer.

Report Destination – Email – This will send the report to the email we have on the system for you.

Notify when no Data – This options will inform you if there is no data for the period requested.

Once you select submit the page will load the Report Output tab

Report Criteria Report Output

Schedules for Report: All Events Report Current Status: Queued

Report Output:

Start Time	Status	File
------------	--------	------

This shows you the status of the report on the top right – Queued – Being Processed and Marked for deletion.

Report Criteria Report Output

Schedules for Report: Sites Currently on Test Current Status: Queued

Report Output:

Start Time	Status	File
04/04/2011 14:25:13	8 - Marked for deletion	

The report has now run and shows a file that you are able to click on that will load the report to your screen.

